

Course title:	Practical work
Semester:	VII
Study program:	Structures
Lectures per week (lectures+excercises):	Total number of hours: min. 90 to max. 180
<p>Course objectives:</p> <p>Performing professional practice is mandatory activity for this study program and it is recorded in the student ID and other documents accompanying the course of study for each student. The purpose of the practice is to familiarize students with the construction business in terms of active construction and design companies within civil engineering or institutions that are closely related to the construction industry. It is expected that a student during training supplements the theoretical knowledge acquired in previous studies and thus gain a better basis for the selection and preparation of graduation work to increase the chances for a successful professional career. In order to promote independence and successful adaptation to future conditions in the construction of our country, students are encouraged to independently make contacts and make proposals to institutions or companies in which they intend to carry out professional practice. If student fails to independently find a suitable institution to perform professional practice it should be noted in the application so place of practice work will be determined by the decision of Dean for Academic Affairs. In accordance with the Faculty regulations, mandatory professional practice is conducted as follows:</p> <ul style="list-style-type: none"> • Student informs Student Services about the place where she/he is planning to perform an internship. Within this step, student should provide basic information about the company/institution in which she/he plans to carry out professional practice. Student Service forwards this requests to Dean for Academic Affairs for approval. • Company/Institution where the practical work will be carried out must provide a document stating the name of the responsible person at the company/institution which will perform as the mentor for the student. Student is obliged to perform the practical work responsibly, in good faith and in compliance with all the necessary measures of security and safety at work. • The company/institution/design company in which the practice is carried out must be registered for performing activities in the field of civil engineering which are related to the study program. • Mentor of professional practice should be a professional civil engineer with experience in performing professional work in the field of civil engineering. • Each student's stay at the site or other workplace has to be regulated in accordance with the current legislation in the field of civil engineering which takes into account responsible contractor at the construction site or other responsible person. • Practice work duration is at least 90 (ninety) working hours. • Only with the mutual consent of the student and the institution in which the practice is carried out, a student can perform and practice for a longer time but not more than 180 (one hundred and eighty) hours. • For the duration of the placement student has all the rights and obligations arising from student status, but also has to respect the rules of procedure applicable in the institution/company in which it is practiced. • Institution/company informs the student service of the faculty of any possible violation of labor discipline. • A student who during training is prevented, due to illness or force majeure, that regularly attends work shall notify the supervisor of professional practice and student service of faculty. • Hours of student's work are identical to regular working hours of workers in institution/company in which the practice is performed, as a rule, the first shift. Any absence or departure from the position at which the practice is performed must be recorded and justified in the way it is regulated by the rules of the institution/company in which the practice is carried out. • The student is obliged to keep "Diary of professional practice" in which student should record daily work activities and their short description. 	